

ACCOMMODATION BOOKING FORM



Inner Wheel Australia Inc.



Wednesday, 12th October – Sunday, 16th October 2022

GUEST NAME/S:	
Arrival Date:	Departure Date:
Residential Address:	
State:	Postcode:
Phone #:	Mobile #:
Email:	

*Filling in this form does NOT guarantee confirmation of your reservation.
 All bookings are subject to availability at the time the booking form is received and processed.
 We will endeavour to send booking confirmation within 48 hours from when booking form is received.
 Early booking is encouraged to secure your reservation.*

OPTION A:	ROOM ONLY RATE with EXISTING BEDDING per NIGHT
STANDARD ROOM (Majority of bedding is 2 queen beds in the room, regardless if there is 1 or 2 persons) 1x king bed request subject to availability	\$159.00 PER ROOM PER NIGHT
No. of Rooms	
SUPERIOR ROOM (Majority of bedding is 2 queen beds in the room, regardless if there is 1 or 2 persons) 1x king bed request subject to availability	\$189.00 PER ROOM PER NIGHT
No. of Rooms	
Additional Surcharges: Buffet Breakfast: \$32.90 per person on consumption	

OPTION B: ROOM AND BREAKFAST RATE with EXISTING BEDDING per NIGHT

STANDARD ROOM (Majority of bedding is 2 queen beds in the room, regardless if there is 1 or 2 persons) 1x king bed request subject to availability	\$219.00 PER ROOM PER NIGHT
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No. of Rooms	
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SUPERIOR ROOM (Majority of bedding is 2 queen beds in the room, regardless if there is 1 or 2 persons) 1x king bed request subject to availability	\$249.00 PER ROOM PER NIGHT
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No. of Rooms	
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Additional Surcharges:
 Buffet Breakfast: \$32.90 per person on consumption

Rooming List	If booking more than 3 rooms, please send a separate rooming list		
Charges, Please Circle	All Charges	Room Rate Only	Room & Breakfast
Comments/ Requests (If ALL charges are not indicated, guests are required to present their credit card upon arrival for incidentals)			

PAYMENT DETAILS:

Credit Card (please select one):	VISA	MASTERCARD	AMEX	DINERS CARD
Credit Card Number:				
Credit Card Expiry Date:				

A credit card surcharge of 1.3% applies to all credit card payments

Use above credit details for:

*Pre-authorization/ Hotel Bond to the value of \$50 YES NO

All incidental charges YES NO

A copy of my invoice will be emailed to me on the above email address should any charges be incurred. Should I not utilise this pre-authorization, I am aware it may take 7-15 days for my financial provided to release these funds.

Signature _____ Date _____

Hotel Use Only:

Block Code	INNER WHEEL CONFERENCE OPEN BLOCK
Date of Booking Form Received	
Reservation Confirmation Number	
Date of Authorisation Received	

Please return by email to reservations@novotelwesthq.com.au or fax +61 2 9832 1347 to the
 Reservations Team no later than 5pm (AEST) Friday, 23rd September 2022.